

JOB OPPORTUNITY

Job Opportunity Bulletin:	#07-213
Final Filing Date:	August 11, 2008 or Until Filled

Position:	Salary:	Location:
Data Processing Manager III	\$7,118 - \$8,239	Office of Statewide Health Planning & Development Administrative Services Division Information Technology Services 400 R Street, Suite 359 Sacramento, CA 95811

Do you want to work in an organization that is a 2006 Sacramento Workplace Excellence Leader award winner?

General Description:

The Office of Statewide Health Planning and Development (OSHPD) Information Technology Services Section (ITSS) is looking for an enthusiastic person to join the ITSS management team. Under general direction of the Chief Information Officer (CIO), the incumbent will have full management responsibility for the ITSS including, architecture and infrastructure, application development and database support, project planning, consulting and management and help desk and customer services management.

Desirable Qualifications:

- Plans, organizes and directs the operational activities of the ITSS.
- Develops and implements standards, procedures, and processes for the timely delivery of IT services.
- Recommends and monitors the implementation of office-wide policies, procedures, and standards to ensure proper management and use of IT services.
- Establishes metrics and reporting standards on the maintenance and operation tasks and staffing required to support OSHPD's applications, systems, network and telecommunication infrastructure and to provide essential IT services to business users.
- Assists the CIO in consulting and advising executive management on major IT strategic policy issues.

Who May Apply:

Applications will be accepted from individuals currently in the class or who have list, transfer or reinstatement eligibility to the class. Individuals with list eligibility should attach a copy of their notice of test results. Appointment is subject to SROA/surplus policies. The most qualified individuals will be selected for an interview.



OFFICE OF STATEWIDE HEALTH PLANNING AND DEVELOPMENT

400 R Street, Suite 312

Sacramento, CA 95811-6213

— An Equal Opportunity Employer

Interested individuals should submit a resume and a State Examination and/or Employment Application, STD 678 to:

OSHPD – Administrative Services Division
Attention: Stephanie Clendenin (**JOB #07-213**)
400 R Street, Suite 359
Sacramento, CA 95811

For more information contact Stephanie Clendenin at (916) 326-3299

Equal Employment Opportunity Employer to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age or sexual orientation.

It is an objective of the State of California to achieve a drug-free work place. Any applicant for State employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service, and the special trust placed in public servants.